

OVERVIEW AND SCRUTINY COMMITTEE

Work Programme Report

28th May 2025

Report of Chief Officer - Governance

PURPOSE OF REPORT

The Committee is requested to consider its Work Programme report.

This report is public.

RECOMMENDATIONS

(1) That Members consider the report.

1. Introduction

1.1 The Committee is responsible for setting its own annual Work Programme within its terms of reference, set out in the Council's Constitution. Members are requested to consider the report.

2. Work Programme

2.1 Rule 9 of the Constitution, set out below, advises of the process to be undertaken to consider and prioritise its Work Programme.

Rule 9 - Work Programme

(a) The Overview and Scrutiny Committee and Budget and Performance Panel will be responsible for setting their own Annual Work Programme within the Terms of Reference set out in Part 2, Section 5, 9 and 10 of this Constitution.

The Overview and Scrutiny Committee shall write to all Councillors and the Chief Executive and ask the public for issues that should be considered for inclusion in the Scrutiny Work Programme. A meeting to be arranged with the Chair of the Overview and Scrutiny Committee, Chair of Budget and Performance Panel, the Pre-Scrutiny Champion and members of the Council's Leadership Team. This meeting will allow a preliminary prioritisation of submissions to be conducted and report back to the Overview and Scrutiny Committee. This being subject to the arrangements for consulting on future Work Programme items as set out in the Constitution continuing and the Work Programme being finally agreed by the Overview and Scrutiny Committee.

(b) The Overview and Scrutiny Committee shall meet in its capacity as crime and disorder committee no less than once in every twelve-month period.

3. Updates

3.1 Scrutiny Work Programme

Following the pre-election period for the recent elections and in accordance with the Constitution items have been requested and a meeting with the Chair of the Overview and Scrutiny Committee, Chair of Budget and Performance Panel, the Pre-Scrutiny Champion and members of the Council's Leadership Team to consider these will be arranged in order for a preliminary prioritisation of items to be undertaken. The Committee will then be asked to consider the recommendations regarding the preliminary prioritisation of items within the Terms of Reference of this Committee and then agree a Work Programme for the current municipal year. The Committee may also wish to refer items to the Budget and Performance Panel within the Terms of Reference of the Panel.

3.2 Campervans Parked on the Promenade, Morecambe

Due to the number of items on the agenda this item has been deferred to the next meeting of the Committee on 2nd July.

3.3 LGA Peer Challenge Review

Due to the number of items on the agenda this item has been deferred to the meeting of the Committee on 10th September. The Committee may wish to consider requesting the Leader and/or the relevant Cabinet Member to attend the meeting for this item.

3.4 Task Group/Working Group

Meetings of both the Neighbourhood Management Informal Task Group and Property Assets Working Group have now been held.

The Committee is asked whether it wishes for these Groups to continue in this municipal year and for the Tackling Obesity Informal Task Group to commence meetings once the Neighbourhood Management Informal Task Group has reported and concluded its business.

4. Training

- 4.1 The Committee has previously been provided with training by the Centre for Governance and Scrutiny (CfGS) - A recording is available on the For Councillors Scrutiny intranet page.

5. Conclusion

- 5.1 The Committee is asked to consider the report. Councillors may wish to email scrutiny@lancaster.gov.uk with any further items for the Scrutiny Work Programme for closer scrutiny in line with the Committee's Terms of Reference and/or suggest additional training to assist with scrutiny.

RELATIONSHIP TO POLICY FRAMEWORK

There are no direct implications as a result of this report.

CONCLUSION OF IMPACT ASSESSMENT

(including Health & Safety, Equality & Diversity, Human Rights, Community Safety,

Sustainability and Rural Proofing)

There are no direct implications as a result of this report.

LEGAL IMPLICATIONS

There are no legal implications as a direct result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a direct result of this report.

OTHER RESOURCE IMPLICATIONS, such as Human Resources; Information Services; Property; Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS

None.

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